

# AAHAM Iowa Hawkeye Chapter

## Board Meeting

### Minutes

May 3, 2021 at 11AM

- I. **Roll Call** (Audra Ford)
- II. **President's Report** (Carrie Kuennen)
  - a) ***Approval of Minutes: January 2021***
  - b) ***Chapter Excellence Report Submission***
    - i. *2021 Submission – Due June 15, 2021*
      1. *We will take a hit on membership retention; education offerings; and surveys.*
      2. *Report is 95% complete as of 04/25/2021*
  - c) ***Review Bylaws***
    - i. ***Required by Chapter Excellence Report to review bi-annually.***
      1. ***Last review May 2019 – CK – send after board meeting today for review.***
  - d) ***ANI Scholarship 2021***
    - i. ***2021 ANI will be virtual – CK Special Session this summer***
      1. *Does Board wish to approve Scholarship again or additional registrations?*
        - a. ***In January meeting – board asked table until after finance report add to May meeting.***
        - b. ***Board approved 20 Legislative Day registrations.***
  - e) ***Strategic Planning for 2021***
    - i. *Membership Survey – Steve/Laurie – send the old 2018 format*
      1. *Sent to Steve and Laurie on 01/26.*
      2. ***Follow up - CK send follow up email.***
    - ii. *Membership Drive –*
      1. *01/26 - Laurie – still in a difficult situation with COVID*
        - a. *Audra – hard to ask for money when it's hard for us offer a lot at this time.*
          - i. *Program availability – then we could push for it.*
          - ii.
    - iii. *After Conference Surveys*
      1. *01/26 - For each session/speaker (per Chapter Excellence report)*
        - a. ***Bobbie/Laurie***
        - b.
    - iv. *Elections for 2021*

**1. Send membership call out for nominations – get involved  
Audra.**

**a. CK – send draft – send to Laurie -**

**2. Laurie and Lee Ann for summer 2021**

**3. Send ballots July 1; due date July 30.**

**4. Drafted Ballot apart of board packet.**

v. *Community Service*

1. *–YSS Shelter – Fall 2021*

vi. *Additional Membership Involvement in Committees*

1. *Carrie – come join us email draft – send to members.*

a. *Give details on what committees do/tasks.*

2. *In-person conferences – just approach people and ask – Fall*

vii. *Newsletters*

1. *Meet – with Lori and Steph on needs; bench depth for assistance.*

2. *Send info to Becky to upload into Google if needed.*

viii. *Sponsorships for 2021; start thinking about 2022 program*

ix. *Etc.*

### III. **Vice President Report** (Bobbie Jo Harrings)

a) *Review of Spring 2021- Virtual- Review*

i. *Registration was free*

ii. *After conference survey results*

b) *Review Fall 2021 – in-person*

i. *Day E as speaker*

c) *Can we offer additional webinars throughout 2021?*

### IV. **Treasurer's Report** (Becky David)

a) *Financial Report*

b) *Financial projections for 2021*

c) *We need a review/attestation for 2021 (Carrie and Chapter Excellence Report)*

### V. **Committee Reports**

a) ***Certification*** (LeeAnn Christensen)

i. *Total Certifications in each certification category*

ii. *CEU Update – Extension due to Virus*

iii. *Ensure CEU's for attendees at conference/virtual conference are sent to national*

b) ***Membership*** (Laurie Bruck)

i. *Membership Totals*

ii. *Potential for Membership Drive?*

1. *Focus on a drive in 2022.*
- iii. *We remain in the over 100 member chapter division for end of year 2020 for 2021.*

c) **Communications/Hawkeye Highlights** (Steph Hultman/Laurie Gaffney)

- i. *Publication Dates*
- ii. *Request assistance for newsletter moving forward*
  1. *Was unable to get any additional assistance in 2020;*
  2. *Reach out to membership?*
  3. *Who can assist with this?*

d) **Legislative** (Bobbie Jo Harrings)

- i. *2021 Legislative Day Update*
  1. *Event will be virtual in June 2021*
  2. *Carrie cannot attend.*
- ii. *Board offering 20 registrations – to be paid by Chapter.*
  1. *Anyone reach out interested?*
  2. *Will need hosts for the leg meetings – see email sent by Carrie.*
- iii. *Other Legislative topics*
  1. *Laurie B – price transparency updates*

e) **Corporate Sponsors** (Ashley Allers)

- i. *Current Sponsors and Sponsors not renewed*
- ii. *Any new sponsors for 2021*
- iii. *2022 sponsorship plans*

f) **Hospitality** (Steve Juve)

g) **Website** (Charlie Cole)

- i. *Update certification acronyms (remove I and P from board/officer names?)*

h) **Registration** (Audra Ford)

**VI. New Business**

a) **Community Service Project** (Laurie Gaffney/Marcia Lewis)

- i. *2021 Community Service Projects – Laurie will get info out.*
- ii. *Do we use 2020's*
  - *Spring 2020 – Youth and Emergency Shelter and Services (YESS)*
    - *Due to spring being cancelled- move to Fall 2020?*
    - *Can we perform a virtual service project?*
  - *Fall 2020 – YESS (see bullet above)*
    - *Previous Spring 2019 – Dorothy's House*
    - *Previous Fall 2019 Dress for Success*

**VII. Old Business**

**a) *Review Iowa HFMA Partnerships – Carrie update***

***i. Spring/Fall 2021 Payer Panels – no update***

*1. Status Update needed*

*ii. Summer 2021 Education Events – no update*

**b) *Review of Home Town Health(HTH) Partnership – Carrie to update***

*Small Hospital Improvement Program (SHIP) Grant – State Partner*

*i. Goal to enhance AAHAM visibility – membership/education*

*1. Memorandum of Understanding*

*ii. Status update-*

*1. Home Town Health is working on new MOU for 2021.*

**VIII. Adjourn**