

# AAHAM Iowa Hawkeye Chapter

## Board Meeting

### Minutes

June 2, 2020 3:30 PM

*Conference Call In 800-977-8002 Participant 7513358#*

- I. **Roll Call** (Audra, Carrie, Charlie, Steve, Ashley, Becky, Leann, Laurie,
- II. **President's Report** (Carrie Kuennen)
  - a) *Approval of Minutes: January 2020*-Moved by Laurie to approve, 2<sup>nd</sup> by Becky
  - b) *Elections/Nominating Committee*
    - i. *Swear in Laurie Bruck and LeeAnn Christensen*-Sworn in by Carrie
    - ii. *Board Member Elections for Fall 2020 eff January 2021*
      1. *Ballots to be sent to membership July 1, 2020; returned by August 15, 2020*-All members agreed to serve another term
        - a. *Election for 2<sup>nd</sup> term:*
          - i. *Carrie*
          - ii. *Bobbie*
          - iii. *Ashley*
          - iv. *Steve*
        - b. *Election for 3<sup>rd</sup> term:*
          - i. *Becky,*
          - ii. *Audra,*
          - iii. *Charlie*
  - c) ***Chapter Excellence Report 2020 Submission***
    - i. *Hawkeye Chapter has been submitted timely.*
    - ii. *Review results – Suspended due to Virus*
      1. *Don't have results back yet.*
  - d) ***ANI Scholarship***
    - i. *Board approved January 2020 –*
      1. *Chapter to pay registration plus \$300 travel fee.*
    - ii. *Waiting for confirmation that this event will be held due to virus/social distancing measures.*-No applications have been received to date. Discussion was held around increasing the amount. Discussion was also held around offering another option. Carrie will reach out to other chapters to see what they do to draw membership. Also have applications returned to Carrie.
- III. **Vice President Report** (Bobbie Jo Harrings)
  - a) *Fall 2020 Meeting Preview/Discussion-*
    - i. *Event Location or Virtual due to virus?*
      1. *Plan A – proceed at hotel as event-Ashley moved to cancel in person meeting and go virtual, Leann 2<sup>nd</sup>-motion carried*

2. *Plan B – Virtual (outline plan)*-no charge for speakers, offer in a lunch in learn format for an hour, can it be recorded and posted to AAHAM website?, 4 or 5 sessions possibly over a week or two,
  - ii. *Topics for consideration*- topics will draw a crowd-IHA, Enthrive-denial prevention, price transparency, coding changes for 2021
  - iii. *HomeTown Health Partnership*-not available for Fall Conference
  - iv. *Sponsorships*-Have sponsors introduce speakers, commercials, moderator, offer to highest levels first

IV. **Treasurer's Report** (Becky David)

- a) *Financial Report*-canceling subscription for Quickbooks due to cost
- b) *CD transfer update*- redeemed but not deposited until 6/1, will put into savings for now
- c) *Approval for paypal card* –Credit card used to pay expenses like hotel deducts funds directly from bank account. Becky has a card and requested one for Carrie.
- d) Look to spend funds using a professional speaker, could drive up attendance. Day from AR systems always gets a good crowd.

V. **Committee Reports**

- a) ***Certification*** (LeeAnn Christensen)
  - i. *Total Certifications in each certification category*-March 9 passed CRCS, 1 passed CRIP, July exams will be on Proctor U;
  - ii. *CEU Update – Extension due to Virus*-1 year extension offered
- b) ***Membership*** (Laurie Bruck) Status-down to 108 members, decrease of 7 members
  - i. Potential for Membership Drive? –push for membership in 2021; start in the fall to get a push for January
  - ii. Status Update from January 2020 Board Meeting (Laurie, Steve, Charlie)
    1. Hospital Lists
    2. Postcard/ Letters
    3. Costs?
- c) ***Communications/Hawkeye Highlights*** (Steph Hultman/Laurie Gaffney)
  - i. Publication dates:
    1. June 15, 2020 – *articles due May 15, 2020*
    2. September 15, 2020 – *articles due August 15, 2020*
    3. December 15, 2020 – *articles due November 15, 2020*
- d) ***Legislative*** (Bobbie Jo Harrings)
  - i. *2020 Legislative Day Update*
    1. *N/A – event cancelled due to virus*
  - ii. *Other Legislative topics*-price transparency
- e) ***Corporate Sponsors*** (Ashley Allers)
  - i. *Current Sponsors and Sponsors not renewed*-6 platinum and 1 silver sponsors, offer recognition of current sponsors out to members
  - ii. *Any considerations for 2021 program?*
- f) ***Hospitality*** (Steve Juve)-no report

- g) **Website** (Charlie Cole)-no update, no option to store videos on website, using youtube
- h) **Registration** (Audra Ford)-no update

## VI. New Business

- a) **Jester Insurance – Hawkeye AAHAM Coverage**
  - i. *Current Policy Renewal Update*
    - 1. *Employment Practices Liability Coverage*
    - 2. *Non-Profit Organization Directors and Officers Liability Coverage*
  - ii. *Cyber Crime Coverage – for Board Consideration-just be aware that these coverages exist, exposure would be on our website and paypal, table until next meeting*
  - iii. *Computer Fraud – for Board Consideration*
  - iv. *Event Coverage- for Board Consideration*
- b) **Community Service Project** (Laurie Gaffney/Marcia Lewis)-can we do this with a virtual meeting? Carrie will reach out to Laurie/Marcia.
  - *Spring 2020 – Youth and Emergency Shelter and Services (YESS)*
    - *Due to spring being cancelled- move to Fall 2020?*
    - *Can we perform a virtual service project?*
  - *Fall 2020 – YESS (see bullet above)*
    - *Previous Spring 2019 – Dorothy’s House*
    - *Previous Fall 2019 Dress for Success*

## VII. Old Business

- a) **Review Iowa HFMA Partnerships**
  - i. *Spring/Fall Payer Panels*
    - 1. *Status Update – Spring was cancelled due to virus*
  - ii. *Summer 2020 Education Events – plan to be a virtual event*
    - 1. *Profit share*
    - 2. *Status Update – moved to virtual event- more info to come*
- b) **Review of Home Town Health(HTH) Partnership**  
*Small Hospital Improvement Program (SHIP) Grant – State Partner*
  - i. *Goal to enhance AAHAM visibility – membership/education*
    - 1. *Memorandum of Understanding*
  - ii. *Status update-*
    - 1. *They cannot attend Fall conference 2020*

## VIII. Adjourn-Ashley moved to adjourn, Laurie 2<sup>nd</sup>, 4:27pm