

Minutes of the meeting of the Board of the Hawkeye AAHAM Chapter

February 5, 2016

1:00 pm-2:30 pm

- I. Roll Call: Cristie Knudsen, Rebecca Gough, Sarah Sumpter, Tara Spidle, Luke Gruber, Bobbie Jo Harrings, Becky David – quorum not present
Absent: Connie Dudding, Carrie Kuennen, Melissa Puck, Stephanie Hultman, Mike Dobbs

- II. President's Report
 - a) Committees
 - i. New Committees – we are adding a new committee this year, Chapter Excellence – Tara Spidle will be the chair.
 - ii. Committee Roles – roles will remain the same as last year with same chairs. Feel free to engage other members in assisting with your committee to get more interest and exposure to our chapter.
 - b) President's Meeting Las Vegas – Cristie attended the meeting and felt it was very good. It covers a lot of information on the president's role, elections, etc.

- III. Vice President
 - a) Spring meeting May 19-20, 2016
 1. Topics – discussed numerous ideas for topics and speakers. Rebecca has made contact with someone from a group in Ames that deals with Human Trafficking (Network Against Human Trafficking or NAHT). Because we have 3 major state highways passing through Iowa there is a great deal of this type of activity and many times medical assistance is sought. This speaker will alert providers on what to watch for.
 2. Medicaid – if the MCO's go live on March 1 as planned then we will ask the 3 MCO's to come and not plan on having IME attend. We would like UHC to cover both commercial and MCO. Rebecca will contact.
 3. Payers – Medicare, Wellmark – schedule last so we can keep people around.
 4. IHA – would like them to give us an update – Rebecca will contact.

5. Eide Bailey – talk about RHC changes and possibly something on chargemaster – need to target some things to our clinic audience to meet Chapter Excellence guidelines. – Bobbie Jo will contact.
 6. Kevin Willis – MSP questionnaire – Rebecca will contact
 7. Craneware – Steph Hultman works for them now; they would be another good source for info on chargemaster
- ii. Brochure Deadline – the deadline for hotel room reservations is April 27th; we need to allow ample time.
 - iii. 40th Anniversary – we reach our 40th anniversary as a chapter this spring. Cristie will check to see if someone from national will come to recognize this achievement. We are recognized on the National AAHAM website.
- b) Fall meeting Sept. 22-23, 2016
- i. Topics – if any of the spring speakers cannot be scheduled we will try to use them in the fall.
 1. Paul Miller from Miller/Wenhold would be a good speaker to give us a healthcare perspective on the presidential candidates
 - ii. Brochure Deadline – hotel deadline is August 31st.
 - iii. Rebecca is working towards retirement and may not be taking on the President's role as planned. Be thinking about volunteering if you are interested. She will try to let us know in July so we can plan.
- IV. Treasurer's Report – Carrie was not present to give a report; our last report was from October 31st. Cash balance was \$12,243 and the value of our CD's was \$9319.34 as of April 30, 2015.
- a) Reinstating Meeting Registration Fee – several years ago we decreased our meeting registration fee from \$130 to \$60 to encourage more people to attend. We have been losing money the last few years and are now to the point where we need to increase the fees back to our previous level.
 - b) Attendance at Leg Day and ANI – the chapter has paid for extra people to attend Legislative Day and ANI to increase involvement. We discussed changing who we send to those listed below. A motion was made by Rebecca and seconded by Sarah. A quorum was not present so this will be submitted to the full group for a vote by email.
 - i. Legislative Day – President and Legislative Day
 - ii. ANI – President, President-Elect and one scholarship attendee
 - c) ANI Scholarship – We will send one person on scholarship to ANI. We will make use of the one free registration we get from National and will pay \$300 toward airfare or hotel expenses. This was our documented procedure in the past and we will return to it. This is documented in the newsletter with the application form.

V. Committees

- a) Certification-Sarah – 78 people are signed up for the next testing period. There is a question as to whether we need to track hours for Chapter Excellence. Tara will confirm this.
- b) Membership-Steph – a list of current members and those who have not renewed was sent out; please see if there is anyone you know and reach out to them to nudge them to renew.
- c) Hawkeye Highlights-Steph/Laurie – Laurie emailed that she would like reports and articles by Feb. 23rd for the spring issue.
- d) Legislative-Connie/Mike – no report given.
- e) Corporate Sponsors-Melissa – Having difficulty getting some previous sponsors to renew; Melissa sent a list out in early February; if anyone is a customer of these companies please reach out to them and encourage continued sponsorship.
- f) Hospitality-Bobbie Jo – planning for Spring meeting
- g) Website-Becky – will put the Scholarship info in a more prominent place on the website. Board minutes and treasurer's reports and other items for the website need to be sent to Becky in document form to upload to the website on a regular basis.
- h) Registration-Connie – no report
- i) Audit- we will complete the audit at the fall board meeting and write a brief report at that time.

VI. New Business – None

VII. Old Business – None

VIII. Motion to Adjourn by Rebecca
2nd by Becky
Adjourned at 2:05 pm